Grant Proposal Information

The MISSION of the CHS District 94 Educational Foundation is to support education initiatives that enhance, enrich and drive sustainable lifelong learning.

The Educational Foundation grant proposals need to adhere to the following guidelines:

- The CHS Foundation supports educational and instructional initiatives.

- Grant proposals will be reviewed three times per year in October, January and April.

• Both paper and electronic proposals need to be submitted, with all the proper signatures on the paper proposal, to the Educational Foundation President at least 2 weeks prior to the October, January and April Educational Foundation Board meeting. This meeting is held on the second Thursday of each month. Applications may be emailed to renhughes@sbcglobal.net or placed in the Educational Foundation mailbox.

- There is no limit to the number of grants one can apply for. Joint proposals are also encouraged.

- Requests for payroll or substitute teachers will not be considered.

- Requests will not be accepted for materials or supplies that should be provided by the District (i.e. textbooks).

- Requests for field trips will not be considered.

- Projects must be pre-approved. Requests for reimbursements for monies that have already been spent will not be considered.

- The applicant must be a CHS employee.

If you have any questions please contact Ren Hughes, Educational Foundation President, at renhughes@sbcglobal.net.

The CHS District 94 Educational Foundation is a 501©3 non-profit organization.

Grant Proposal

Date:

Grant Proposal:

1. District Employee Applicant   Role in District
   Applicant 1:
   Applicant 2:
   Applicant 3:
   Applicant 4:

2. Project Title:

3. Number of students this grant affects & their grade level:

4. Statement of Purpose:

5. Describe how the project is different, or supplemental, to current instructional methods and opportunities:

6. State the proposed outcomes and expectations:

7. Describe how this project will be evaluated and measured:

8. Describe how the project will enhance and advance the educational experience of the students:

9. Provide a detailed budget sheet and timeline (attach to the application) and include what date funds are needed by, start date of project, end date of project:
    Total Request: $

10. Describe what other sources of funding are being pursued:

11. Please print this application, then obtain the following signatures before submission:

<table>
<tr><td></td><td colspan="2">Recommended for Foundation Approval?</td></tr>
<tr><td></td><td>YES</td><td>NO</td></tr>
<tr><td>Division Head: _____</td><td>☐</td><td>☐</td></tr>
<tr><td>Principal: _____</td><td>☐</td><td>☐</td></tr>
<tr><td>Superintendent: _____</td><td>☐</td><td>☐</td></tr>
<tr><td>Technology Director: _____
    (if applicable)</td><td>☐</td><td>☐</td></tr>
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After the grant is awarded, when your project is completed please provide us with an evaluation and electronic photos.   Thank you!